



CITY OF FAIRFIELD
invites applications for the position of:
Police Officer - Lateral

An Equal Opportunity Employer

SALARY: \$27.52 - \$41.44 Hourly
\$2,201.68 - \$3,314.80 Biweekly
\$4,770.31 - \$7,182.07 Monthly
\$57,243.68 - \$86,184.80 Annually

OPENING DATE: 01/20/11

CLOSING DATE: Continuous

DESCRIPTION:

To perform law enforcement and crime prevention work; to control traffic flow and enforce State and local traffic regulations.

INTERVIEWS:

Interviews will be scheduled once a large enough candidate pool has been established.

WORKING CONDITIONS / PHYSICAL DEMANDS:

Must be able to work nights and weekends, and a 12-hour rotational shift. Subject to callouts. Ability to work of substantial periods of time while exposed to extreme weather conditions, irritants, allergens.

On a continuous basis, know and understand all aspects of a sworn Police Officer's job; intermittently analyze work papers, reports and special projects; remember accounts given by witnesses; identify crime suspects; interpret and apply the law to field situations; observe while conducting surveillance; problem solve crime situations; and explain law to public. Vision must be corrected to 20/20 in both eyes and be normal color vision.

On a intermittent basis, sit at a desk or in patrol vehicle; walk and stand during patrol activities; bend squat and kneel during inspection of crime scene or conducting building searches; run, climb stairs and/or ladders while in the field; twist while making arrests; perform simple and power grasping, pushing, pulling, and fine manipulation. Continuously wearing utility belt and other police equipment of 30 pounds; and intermittently lift, carry, drag, pull, push, persons or objects weighing at least 160 pounds or less.

SUPERVISION RECEIVED AND EXERCISED:

Receives direct supervision from a Police Sergeant, may receive technical and functional supervision from a Police Corporal.

MINIMUM QUALIFICATIONS:

A minimum of one (1) year employment as a full-time paid Peace Officer with a P.O.S.T. approved California Law enforcement agency is required.

Graduation from college or junior college is preferred. Education equivalent to graduation from high school is qualifying.

OTHER REQUIREMENTS:

Possession of a valid Class C California State Driver's License is required.

Possession of a valid California P.O.S.T. Basic Certificate is required.

Must be at least 21 years of age at time of appointment.

Must be free of felony or serious misdemeanor convictions.

EXAMPLES OF DUTIES:

Duties may include, but are not limited to:

- Patrol city in radio dispatched car on assigned shift.
- Operate portable radar equipment to detect traffic violators.
- Stop drivers who are operating vehicles in violation of law; warn drivers against unlawful practices and issues citations and makes arrests as required.
- Direct traffic during emergency, and congested conditions and at school crossings.
- Answer local complaint calls, and calls for the protection of life and private property and the enforcement of City, County, and State laws.
- Search, transport, and assist in the booking of prisoners.
- Receive calls from, and assist other law enforcement agencies in emergencies.
- Conduct investigations of disturbances, prowlers, burglaries, thefts, holdups, vehicle accidents and deaths.
- Take pictures of crime scenes and accidents.
- Interview and interrogate suspects and witnesses.
- Counsel juvenile offenders.
- Serve writs, warrants, subpoenas, and other legal documents.
- Assist in conducting special studies of crime prevention, traffic control, or other Police Department problems.
- Participate in training courses and programs.
- Operate radio and other communication equipment.
- Appear in court to present evidence and testimony in connection with criminal prosecution.
- Prepare reports of arrests made, investigations conducted, and illegal incidents observed.
- Patrol business district at night and check doors and windows.
- Administer first aid and give assistance to the injured.
- Observe children and encourage children to obey safety rules.
- Respond to questions, concerns, and requests for service from the general public.
- Provide information as appropriate and resolve complaints.
- Perform other duties as assigned.

KNOWLEDGE & ABILITIES:Knowledge of:

Laws of arrest and pertinent local and State laws and ordinances.

Safe use and care of firearms.

Basic English grammar, composition, spelling, punctuation, and report writing techniques.

Basic mathematics.

Principles of crime prevention and suppression.

Effective communication and public speaking techniques.

Problem solving techniques.

Effective interpersonal relations.

Computer use and software applications.

Ability to:

Gather, analyze, and evaluate facts and evidence and reach sound conclusions.

Analyze situations and adopt a reasonable course of action.

Observe and remember names, faces, numbers, incidents, and places, and judge situations and persons accurately.

Use and operate a computer and standard equipment used in the department.

Operate portable radar equipment.

Follow verbal and written directions.

Act quickly and calmly in emergency situations.

Write accurate reports.

Use tact and maintain cooperative relationships with the public.

THE SELECTION PROCESS:

Based on the information provided in the application documents, the best-qualified applicants will be invited for further examination. All applicants meeting the minimum qualifications are not guaranteed advancement through any subsequent phase of the examination. Depending upon the number of applications received, the examination may consist of an application screening, written and/or practical exam, oral interview, or any combination. This position requires a thorough background investigation and voice stress analysis test to be completed on each final candidate, prior to appointment. A pre-employment medical exam will also be required.

APPLICATIONS MAY BE FILED ONLINE AT:

<http://www.fairfield.ca.gov>

Job #3412-01
POLICE OFFICER - LATERAL
PR

OUR OFFICE IS LOCATED AT:

1000 Webster Street
Fairfield, CA 94533
707-428-7394

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